

**Manchester Parks Foundation
Minutes from April 5, 2004
Respectfully submitted by Brenda Wulforst**

OFFICERS

√Elsie McCleary, President
√Ellen Rugemer, Vice-President
√Brenda Wulforst, Secretary
√Sharon Hughes, Treasurer

BOARD TRUSTEES

√Jenny Walters
√Steve Bankert
√Betty Smith
√Bill Skinner
√Donna Baker

(A √ indicates presence at the meeting on the date above.)

Center volunteers George Hooper, Don Diserod, Tom Smith, Ellen Frey and Pete Wulforst also attended the meeting. Olivia Canfield, part-time naturalist, was present. Eagle Scout Shawn Hockstead and Beverly Hockstead were also present for a portion of the meeting.

Elsie McCleary, President, called the Monthly Meeting of the Manchester Parks Foundation to order at Charlotte's Quest on April 5, 2004, at 7:00 PM.

SECRETARY'S REPORT:

- Minutes from the March meeting were reviewed.
Jenny Walters moved to accept the March minutes as written, and Ellen Rugemer seconded the motion. The minutes stand approved.

TREASURER'S REPORT:

- Sharon Hughes presented the March Treasurer's Report.

March income - \$61.48

March expenses - \$821.72

Balance - \$3,446.23

Jenny Walters moved to approve the Treasurer's report as written. Brenda Wulforst seconded the motion. The Treasurer's Report stands approved.

EAGLE SCOUT PROJECT

- Shawn Hockstead requested permission to erect a sign to recognize volunteers who helped him complete his handicap access project.
- As an alternative, board members approved a plaque, to be engraved and hung on the Nature Center wall.
- Shawn is responsible for returning the site to its original condition. He will repair site, place topsoil, replace "Charlotte's tree", and reset bench.
- The Board granted Shawn permission to hold "Court of Honor" at the Nature Center.

NATURALIST

- The Board welcomed Olivia Canfield as the part-time naturalist.
- Olivia has prepared letters inviting schools and childcare providers to avail themselves of educational opportunities at Charlotte's Quest.

RIPARIAN BUFFER

- Details were finalized for the tree planting.
- Board approved dollars to be used if reseeded is necessary. Sharon Hughes moved to approve, and Ellen Rugemer seconded.

SPRING FEST

- Ellen Rugemer will order pizzas.
- Sharon Hughes will prepare schedule of events.
- Volunteers will arrive at 10:00 AM.

FACILITIES-

- Workday needed - unable to reach agreement on a date at this meeting. In the interim, volunteers will "stop in" to do what they can when they can.
- Mike Harris has built a bookcase for the Center. Cost for materials is approximately \$130. The Center will pay for the entire cost. Betty Smith moved to approve and Jenny Walters seconded.
- Tom Smith, volunteer, spoke to Steve Miller, DPW, regarding items that need to be addressed at Charlotte's Quest. We hope to open lines of communication between the Town and the Center.
- Areas of erosion to be graded and re-seeded.
- Ellen Rugemer will prepare flyers to be placed in trail boxes.

NEW BUSINESS:

- Committees need to be defined.
- Budget meeting scheduled for 4/12/04.
- Two Eagle Scouts are looking for projects at the Nature Center.

Jenny Walters moved to adjourn the meeting, and Donna Baker seconded. The next meeting is scheduled for Monday, May 3, 2004 at the Nature Center at 7:00 PM.