

**Manchester Parks Foundation
Minutes from January 5, 2004
Respectfully submitted by Brenda Wulforst**

OFFICERS

- √ Elsie McCleary, President
Ellen Rugemer, Vice-President
- √ Brenda Wulforst, Secretary
- √ Sharon Hughes, Treasurer

BOARD MEMBERS

- √ Jenny Walters
- √ Steve Bankert
- √ Betty Smith
Bill Skinner
Donna Baker

(A √ indicates presence at the meeting on the date above.)

Center volunteers George Hooper, Don Diseroad, Tom Smith and Pete Wulforst also attended the meeting.

Elsie McCleary, President, called the Monthly Meeting of the Manchester Parks Foundation to order at the Manchester Town Hall on January 5, 2004, at 7:00 PM.

SECRETARY'S REPORT:

- Minutes from the November meeting were reviewed. There was no December meeting scheduled.
- Steve Bankert moved to accept the November minutes as written, and Sharon Hughes seconded the motion. The minutes stand approved.

TREASURER'S REPORT:

- The November Treasurer's Report was presented by Sharon Hughes. Combined expenses for November and December were recorded:

November/December income - \$71.78
November/December expenses - \$213.28
Balance - \$3,994.05

- A motion was made by Jenny Walters to accept the Treasurer's report as written. This motion was seconded by Steve Bankert. The Treasurer's Report stands approved.

Scout Project: Shawn Hockstad, a local boy scout, met with the Board to seek approval for his personal scout project:

- Shawn's plan involves the installation of a handicap-accessible parking pad and walkway at Charlotte's Quest;

- Shawn presented drawings and provided a list of projected materials and costs;
- Members discussed various issues with the construction and location of the ramp, i.e. relocating a Redbud tree and a bench;
- Steve Bankert moved to approve the scout project. Jenny Walters seconded the motion.

Facilities:

- Foundation members can now enter the building as needed. The Nature Center cannot be used for activities until repairs and inspections are complete.
- Steve Bankert will bring Foundation concern regarding the completion of the building repairs to the Town Council and Mayor at the January 13th meeting.
- Cabinet and bookcase need to be replaced due to water damage. Steve will obtain prices on replacement and materials to rebuild.
- Workday is scheduled for Saturday, January 17th, 2004. Bring mops, brooms, cleaning agents, and rags to clean the Center.
- Snowmobiles and ATVs have damaged field areas on Center property. One tree at Memory Grove was run over.
- It was brought to the attention of the Foundation that areas of the Nature Center property have been damaged by backhoe and logging operations. There appears to be a general disregard for natural habitat areas. Steve Bankert will address this issue at the January Town Council meeting.

Future Programs and Events

- Easter egg hunt - Saturday, April 3, at 10:00 AM sharp. Rain date is Saturday, April 10, 2004. Details to be finalized at the March meeting.

- There will be 4 age categories: 0-3, 4-6, 7-9, and 10-12;
- Prizes will be awarded in 4 categories;
- We will ask participants to recycle eggs; boxes will be provided;
- Volunteers should report at 9:00 AM the day of the event;

- Spring Fest-scheduled for Sunday, May 2, 2004 from 1:00 PM to 5:00 PM.

- Rain date is May 16, 2004.
- Both Elsie McCleary and Brenda Wulforst will contact groups concerning Native American activities.
- Steve Bankert suggested contacting scouts to do demonstrations such as knot tying;
- Steve Bankert also suggested a "water walk" conducted by Steve Miller, DPW;
- Sharon Hughes will make a contact for a bird rehab presentation;
- Betty Smith suggested organizing hikes on the property;
- Jenny Walters suggested a "plant wheel" to raise funds;
- Baked goods table - volunteers were asked to donate;
- Refreshments - Pizza, hot dogs, sodas, bottled water, chips and pretzels were suggested;
- Each member should try to recruit adult volunteers;

- **An assortment of tee shirts are available for sale or for use as prizes;**
- **Sharon Hughes suggested we invite other community organizations, e.g., church groups, area businesses, police and fire departments, etc.**

Old Business:

- **Riparian Buffer - Betty Smith updated the Foundation on progress. Chesapeake Bay Grant request has been submitted. Betty asked for volunteers to help oversee planting on 4/15 from 9:00 AM to 3:00 PM.**

New Business:

- **Don Diserod submitted the name of a volunteer willing to fill bird feeders on property. Betty Smith will call and get started.**

Jenny Walters moved to adjourn the meeting and Betty Smith seconded. The next meeting is scheduled for Monday, February 2, 2004 at the Manchester Town Hall at 7:00 PM.