

**Manchester Parks Foundation
Minutes from March 1, 2004
Respectfully submitted by Brenda Wulforst**

OFFICERS

- √ Elsie McCleary, President
- √ Ellen Rugemer, Vice-President
- √ Brenda Wulforst, Secretary
- √ Sharon Hughes, Treasurer

BOARD MEMBERS

- √ Jenny Walters
- √ Steve Bankert
Betty Smith
- √ Bill Skinner
Donna Baker

(A √ indicates presence at the meeting on the date above.)

Center volunteers George Hooper, Don Diserod, Tom Smith and Pete Wulforst also attended the meeting.

Ellen Rugemer, Vice-President, called the Monthly Meeting of the Manchester Parks Foundation to order at the Manchester Town Hall on March 1, 2004, at 7:00 PM. Elsie McCleary, President arrived at 7:15 and conducted the remainder of the meeting.

Beginning in April, monthly meetings will be held at Charlotte's Quest Nature Center since the building is now open after repairs.

SECRETARY'S REPORT:

- Minutes from the February meeting were reviewed.
- Steve Bankert moved to accept the February minutes as written, and Jenny Walters seconded the motion. The minutes stand approved.

TREASURER'S REPORT:

- Sharon Hughes presented the February Treasurer's Report.

February income - \$185.00

February expenses - \$24.39

Balance - \$4,206.47

- Steve Bankert moved to approve the Treasurer's report as written. Jenny Walters seconded the motion. The Treasurer's Report stands approved.

NATURALIST APPLICANT

- Olivia Canfield applied and was interviewed to fill the part-time naturalist position.
- Ms. Canfield's application and resume were reviewed, and a Q&A period

followed, focusing on her abilities and background.

- Sharon Hughes moved to accept the application and hire Ms. Canfield as a part-time naturalist at Charlotte's Quest. Steve Bankert seconded the motion.

LINEBORO/MANCHESTER LIONS CLUB

- Joe and Barbara Forrester attended the meeting. Joe is the president of the Lions Club;
- The Lions Club would like to work with Charlotte's Quest on joint projects in the community;
- Many ideas were discussed as avenues to educate the community about both organizations, and
- Joe and Barbara are helping to organize the Spring Fest at the Nature Center.

Facilities:

- The building was cleaned and the Center has been OK'd for occupancy.
- Several trees are blocking areas of the Nature Center property. These need to be cut up and removed. Steve Bankert, Bill Skinner, and George Hooper volunteered for the project.

Future Programs and Events

- Easter egg hunt
 - Saturday, April 3, at 10:00 AM sharp.
 - Rain date is Saturday, April 10, 2004.
 - Volunteers will "stuff" eggs on March 27.
 - Volunteers should report @ 9:00 AM on the day of the event.
- Spring Fest-
 - Sunday, May 2, 2004 from 1:00 PM to 5:00 PM.
 - Rain date is May 16, 2004.
 - Additional vendors and activities are being researched, and the Lions Club will assist.
 - Youth volunteers can sell pizza, assist with games, and help where needed.
 - Sharon Hughes will order rulers.

BUILDING COMMITTEE REPORT-

- Architect is working on plans for proposed building. These will be submitted to the Committee and then to the Foundation for review.
- Pros and cons of the plans were discussed, although the plans were not physically available for viewing.

- **Sharon Hughes will investigate building codes.**

OLD BUSINESS:

- **Riparian Buffer - Planting 4/15/04@ 9:15AM - 2:30PM.**
- **PTA - First aid and water**
- **4th Grade - Refreshments at the Center.**
- **30 trees were donated.**
- **Waiting for grant approval.**

NEW BUSINESS:

Tom Smith made two suggestions regarding the recruitment of new members.

- **Publish a list of members and provide this list to the Board, officers, and volunteers;**
- **Open Charlotte's Quest the first Sunday of each month to coincide with Manchester Historical Society in order to direct visitors to the Nature Center.**

Jenny Walters moved to adjourn the meeting, and Steve Bankert seconded. The next meeting is scheduled for Monday, April 5, 2004 at the Nature Center at 7:00 PM.