

**Manchester Parks Foundation
Minutes from October 4, 2004
Respectfully submitted by Brenda Wulforst**

OFFICERS

- √ *Elsie McCleary, President*
- √ *Ellen Rugemer, Vice-President*
- √ *Brenda Wulforst, Secretary*
- √ *Sharon Hughes, Treasurer*

BOARD MEMBERS

- √ *Jenny Walters*
- √ *Steve Bankert*
- √ *Betty Smith*
- √ *Bill Skinner*
- Donna Baker*

Naturalist

- √ *Barbara Mooney*

(A √ indicates presence at the meeting on the date above.)

Center volunteers Carol Hose, Marcia Bogash, Tom Smith, and George Hooper also attended the meeting.

Elsie McCleary, President, called the Monthly Meeting of the Manchester Parks Foundation to order at Charlotte's Quest on October 4, 2004, at 7:00 PM.

SECRETARY'S REPORT:

- Minutes from the September meeting were reviewed.
- Steve Bankert moved to accept the September minutes as written, and Sharon Hughes seconded the motion. The minutes stand approved.

TREASURER'S REPORT:

- Sharon Hughes presented the September Treasurer's Report.

September income-\$0
September expenses-\$271.66
Balance-\$2,738.59

- Jenny Walters moved to approve the Treasurer's report as written. Steve Bankert seconded the motion. The Treasurer's Report stands approved.

NATURALIST POSITION

- Pumpkin Painting Program - Saturday, October 9, 2004 at 10:00 - donations

accepted.

- Two "OPEN" flags will be purchased to mark entrance on York Street and the building. Price would be approximately \$40. Ellen Rugemer moved to purchase the flags, and Sharon Hughes seconded.
- The Nature Center needs to purchase a first aid kit and keep it on site.
- Barbara proposed that the Center have a "Policy Sheet" for groups using the facility. She presented samples from other Nature Centers. We are encouraged to draft our own document.
- Fire Safety Day - Smokey the Bear will make an appearance. Manchester Fire Dept. will furnish a "brush truck" and Barbara will contact the new county fire queen.
- Spring Fest - Barbara has secured a beekeeper and an herbalist.

ELECTIONS

- Nominating committee consists of Betty Smith, chairperson, Steve Bankert, and Brenda Wulforst.
- Most of the process will be conducted over the telephone.
- Two officers and two board member positions are scheduled to be filled January 2005.

SCHEDULE OF EVENTS

- Campfire Full Moon Night Hike - 10/29 7:00-9:30 - family-oriented, \$3 for non-members, and \$2 for members. Registration required. Sherry will charge us for supplies for S'mores.
- Christmas Crafts - scheduled for December 4, 2004, 10:00-noon at the Nature Center. Brenda will organize and supply refreshments.
- Spring Fest - CB Pickers, bluegrass band has been hired - \$350 for 3 hours.

ON LINE CALENDAR

- Steve Bankert made a motion to subscribe to one year of this calendar. Ellen Rugemer seconded.

FACILITIES

- Mowing is complete.
- Unlawful vehicle use signs will be posted.
- Tree posters purchased by Steve Bankert will be laminated before hanging them in the nature center building.
- Steve Bankert suggested a future Eagle Scout project - a holding bin for mulch.
- Painting of the building will be delayed until Spring.
- Betty Smith maintains a Memory Grove map "key" to donors. A copy is also kept in the Town Office.
- Sherry Fisher, Earth Club, requested keys to shed. The Board voted "no" to this request.

The meeting was adjourned.